

# AGENDA

## Denver Board of Water Commissioners

Denver Water Administration Building  
1600 West 12<sup>th</sup> Avenue  
Denver, CO  
Board Room, Third Floor

**Wednesday, October 25, 2017 9:00 a.m.**

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### I. INTRODUCTORY BUSINESS

#### A. Call to Order and Determination of Quorum

#### B. Public Comment and Communications

At this point in the agenda, the Board may allow members of the public to address the Board on any item of interest within the jurisdiction of the Board, and not on the agenda for action. Speakers wishing to address a specific Action Item will be invited to address the Board when the item is being considered. Three minutes are allowed for each person unless the President determines otherwise.

1. Distributor Communications
2. Citizen Advisory Committee Communications

#### C. Ceremonies, Awards and Introductions

1. Usha Sharma – South Metro Denver Chamber

### II. ACTION ITEMS

#### A. Consent Items

Items listed below are considered routine and may be enacted by one motion and vote. If any Board member desires discussion beyond explanatory questions, or corrections to the Minutes, the President may order that item to be considered in a separate motion and vote.

1. Ratification of Amendments to Non-Construction Contracts/Agreements
2. South Boulder Diversion Conduit Flume No. 6 Concrete Repairs Contract - 17248A
3. Electronic Payment Processor - Contract 17169A

### **III. POLICY MATTERS**

<b>A. OCR Update</b>	Jeremy Ross	10 minutes
<b>B. Northwater Treatment Plant Update</b>	Pete McCormick	30 minutes
<b>C. 2018 Proposed Rates</b>	Fletcher Davis	30 minutes
<b>D. Water Efficiency Plan – Policy Questions</b>	Jeff Tejral	30 minutes

### **IV. EXECUTIVE UPDATE**

- A. CEO Update**
- B. CFO Update**
- C. Operations Update**

### **V. BRIEFING PAPERS & REPORTS**

- A. Briefing Paper**
  - 1. Water Efficiency Plan – Policy Recommendations

### **VI. ADJOURNMENT**

### **VII. TRUSTEE MATTERS**

### **VIII. EXECUTIVE SESSION**

The Board may adjourn the regular meeting and reconvene in executive session on topics authorized by C.R.S. Sec. 24-6-402 or D.R.M.C Sec. 2-34.

- A. Confidential Report § 24-6-402(4)**

# DENVER BOARD OF WATER COMMISSIONERS

Meeting Date: October 25, 2017

Board Item: II-A-1 <sup>1</sup>

## Ratification of Amendments to Non Construction Contracts/Agreements

Action by Consent

Action

Information

### Summary:

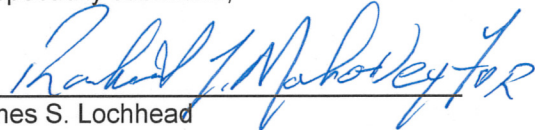
The attached are Amendments to Contracts for Board ratification for 3<sup>rd</sup> Quarter of 2016.

### **Approvals:**

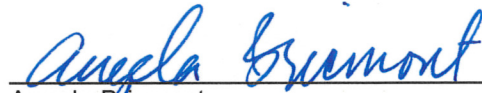


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Brian Good  
Chief Administrative Officer

Respectfully submitted,



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James S. Lochhead  
CEO/Manager



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Angela Bricmont  
Chief Financial Officer

## RATIFICATION OF NON-CONSTRUCTION CONTRACTS/AGREEMENTS

Pursuant to procedure previously established, the following Contract Amendments or Authorization for Additional Funds are hereby submitted for Board Ratification.

Contractor: Oracle America Inc.  
22nd Authorization for Additional Funds  
Contract 04312A

Scope: Annual PeopleSoft Licenses & Support Renewal

ADD	\$	96,334.27
Original Contract Amount:	\$	0.00
Previous Amendments	\$	2,033,889.84
Current Agreement Amount:	\$	2,033,889.84
Current Increase Amount:	\$	96,334.27
Revised Agreement Amount:	\$	2,130,224.11

Contractor: Informatica Corporation  
20th Authorization for Additional Funds  
Contract 05261A

Scope: Software, Implementation, Support and Training

ADD	\$	43,588.12
Original Contract Amount:	\$	99,825.00
Previous Amendments	\$	448,657.00
Current Agreement Amount:	\$	548,482.00
Current Increase Amount:	\$	43,588.12
Revised Agreement Amount:	\$	592,070.12

Contractor: Oracle America  
10th Authorization for Additional Funds  
Contract 11431A

Scope: Annual CC&B License & Support Renewal

ADD	\$	300,098.78
Original Contract Amount:	\$	1,793,400.00
Previous Amendments	\$	2,549,400.00
Current Agreement Amount:	\$	4,342,800.00
Current Increase Amount:	\$	300,098.78
Revised Agreement Amount:	\$	4,642,898.78

Contractor: Qwest  
5th Authorization for Additional Funds  
Contract 13396A

Scope: Master Service Agreement for Communication Services

ADD	\$	450,000.00
Original Contract Amount:	\$	12,355,250.00
Previous Amendments	\$	3,760,000.00
Current Agreement Amount:	\$	16,115,250.00
Current Increase Amount:	\$	450,000.00
Revised Agreement Amount:	\$	16,565,250.00

Contractor: AssetWorks  
3rd Authorization for Additional Funds  
Contract 15013B

Scope: Annual Software Maintenance/Support FleetFocus M5 License

ADD	\$	31,939.03
Original Contract Amount:	\$	24,806.00
Previous Amendments	\$	54,531.65
Current Agreement Amount:	\$	79,337.65
Current Increase Amount:	\$	31,939.03
Revised Agreement Amount:	\$	111,276.68

Contractor: AM Duncan Consulting LLC  
Amendment No. 3  
Contract 15920A

Scope: Consultant will do additional work in support of Increment 2 of ORCA

ADD	\$	40,000.00
Original Contract Amount:	\$	248,000.00
Previous Amendments	\$	170,000.00
Current Agreement Amount:	\$	458,000.00
Current Increase Amount:	\$	40,000.00
Revised Agreement Amount:	\$	498,000.00

Contractor: Grant Thornton LLP  
Amendment No. 2  
Contract 16473B

Scope: Consultant to perform IT strategy support

ADD	\$	75,000.00
Original Contract Amount:	\$	250,000.00
Previous Amendments	\$	34,189.00
Current Agreement Amount:	\$	284,189.00
Current Increase Amount:	\$	75,000.00
Revised Agreement Amount:	\$	359,189.00

Contractor: Summit Partners  
2nd Authorization for Additional Funds  
Contract 16952A

Scope: VEEAM License yearly renewal – maintenance and support

ADD	\$	25,313.16
Original Contract Amount:	\$	57,063.44
Previous Amendments	\$	20,379.80
Current Agreement Amount:	\$	77,443.24
Current Increase Amount:	\$	25,313.16
Revised Agreement Amount:	\$	102,756.40

Contractor: Habcon Services Inc.  
Amendment No. 1  
Contract 16987A

Scope: Testing, Treating and Maintaining Water Systems

ADD	\$	45,500.00
Original Contract Amount:	\$	280,000.00
Previous Amendments	\$	0.00
Current Agreement Amount:	\$	280,000.00
Current Increase Amount:	\$	45,500.00
Revised Agreement Amount:	\$	325,500.00

Contractor: Iron Mountain Information Management LLC.  
Amendment No. 8  
Contract 11278A

Scope: Records Management, Retrieval and Storage

ADD	\$	57,504.86
Original Contract Amount:	\$	225,000.00
Previous Amendments	\$	113,000.00
Current Agreement Amount:	\$	338,000.00
Current Increase Amount:	\$	57,504.86
Revised Agreement Amount:	\$	395,504.86

# DENVER BOARD OF WATER COMMISSIONERS

Meeting Date: October 25, 2017

Board Item: II-A-2 <sup>2</sup>

## South Boulder Diversion Conduit Flume No. 6 Concrete Repairs Contract 17248A

Action by Consent

Individual Action

### **Summary:**

The purpose of the project is to repair degraded concrete and leaking joints in Flume No. 6 of the South Boulder Diversion Conduit (SBDC). The SBDC delivers raw water to Ralston Reservoir. The SBDC begins at a diversion dam in South Boulder Creek located downstream of Gross Reservoir and ends at Ralston Reservoir. The SBDC is made of many different types of hydraulic features which include tunnels, siphons, flumes, lined canals, and unlined canals.

Flume No. 6 is an elevated concrete structure built in the late 1930s. A specialty structural repair contractor will make repairs to the concrete surfaces, joints, and water stops to prevent further deterioration of the concrete. The project scope includes the following items:

- Installation of sealing sheet waterproofing at expansion joints
- Repair of spalled concrete surfaces at beams, columns, and slabs
- Sealing of cracks in walls and slabs by chemical grout injection
- Application of water and abrasion resistant coating at concrete walls and slabs
- Replacement of heaved portions of earth supported concrete slabs



### **Budget Information:**

Although this contract falls within the CEO's \$750,000 spending authority, the work was originally scheduled and budgeted for completion in 2020 but it was accelerated to 2017 due to a planned system outage and the availability of engineering resources to complete the design early. The System Manager approved prioritization of this work to 2017, revising the 2017 Capital Improvement Plan forecast to reflect necessary costs for this project in the South Boulder Diversion Conduit Operations Business Unit.



**Selection of Business Partner:**

Denver Water solicited proposals from 5 General Contractors listed on the Prequalified Contractor List under the Structural Repair discipline. This Contract was a Quality Based Selection and a restricted proposal process using Instructions to Proposers on the QuestCDN platform. On October 16, 2017, proposals were received from 2 General Contractors. Proposals were graded on cost, project plan, schedule, and technical feasibility. Scoring was done by individuals from Engineering. Harrison Western Construction Corporation, Inc. of Colorado achieved the highest score, with an associated price of \$420,405.77.

**S/MWBE Information:**

*Due to the specialized nature of the work, no Minority and Women Business Enterprise (MWBE) goal was established for the project.*

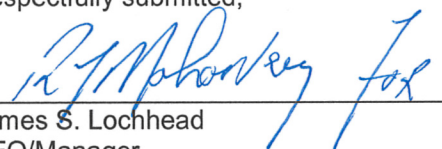
**Recommendation:**

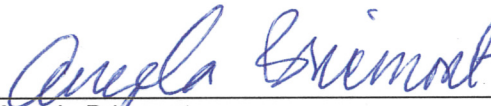
It is recommended that the Board approve Contract 17248A with Harrison Western Construction Corporation, Inc. for the South Boulder Diversion Conduit Flume No. 6 Concrete Repairs project for the contract period October 25, 2017 to January 6, 2018 for a total contract amount not to exceed \$420,405.77.

**Approvals:**

  
\_\_\_\_\_  
Robert J. Mahoney  
Chief Engineering Officer

Respectfully submitted,

  
\_\_\_\_\_  
James S. Lochhead  
CEO/Manager

  
\_\_\_\_\_  
Angela Bricmont  
Chief Finance Officer

**South Boulder Diversion Conduit  
 Flume No. 6 Concrete Repairs  
 17248A**

Item	Work & Material	Engineer's Opinion of Probable Construction Cost	Harrison Western	Western Waterproofing Co, Inc.
		Total Amount	Total Amount	Total Amount
1	South Boulder Diversion Conduit Flume No. 6 Concrete Repairs	\$ 350,000.00	\$ 420,405.77	\$ 608,577.00
<b>Total</b>		<b>\$ 350,000.00</b>	<b>\$ 420,405.77</b>	<b>\$ 608,577.00</b>

**Proposal Selection  
 Criteria**

Selection is based on  
 proposal price, project plan  
 and schedule, and  
 proposed repair.

**Proposal Rankings**

90	81.4
<b>Total Average Score</b>	

# DENVER BOARD OF WATER COMMISSIONERS

Meeting Date: October 25, 2017

Board Item: II-A-3

## Electronic Payment Processor Contract # 17169A

Action by Consent

Individual Action

### Summary:

A request for proposal was issued for contract # 17169A for a third party payment processing and electronic billing service because the current provider's contract terminates March 31, 2018. This service provides Denver Water customers with two methods to receive electronic water bills and various web, telephone and walk-in options to pay their bills. Staff conducted a comprehensive selection process of the proposals which considered multiple criteria including; convenience to the customer, financial information security, reporting capabilities, quality of application, proposer's experience and background and overall value. Paymentus is being recommended by staff for this contract. The \$5,000,000 contract amount is based on the estimated number of transactions during the contract period multiplied times \$0.35 for Electronic Check (ACH) transactions and \$1.49 for credit/debit card transactions. Based on current volumes the cost of the new contract including transition costs is less than the current contract.

### Budget Information:

The total amount of this contract is \$5,000,000. The transition from the existing contractor to Paymentus is complex and will significantly impact Denver Water customers. The term of this contract is November 1, 2017 to March 31, 2023 to provide sufficient time to implement Paymentus' applications and communicate the change in payment processing and billing services to Denver Water customers. The existing contractor will continue to provide services for 2017 through completion of the implementation of Paymentus in 2018. Funds for the existing contractor were budgeted in the 2017 budget and are sufficient to pay for their services. Funds for services in 2018 will be budgeted in the 2018 budget with the remaining funds being budgeted in years 2019 through March 2023.

### Selection of Business Partner:

Denver Water issued a Request for Proposal (RFP) to the public on the Rocky Mountain E-Purchasing System (BidNet), on Denver Water's website, and through notifications to the SBE and MWBE communities. Denver Water received nine (9) proposals. One proposal was from an SBE, and none of the proposals were from MWBE. Paymentus Corporation which is not an SBE was selected based on pricing, quality of the application, completeness of product offerings, support level and reporting capabilities.

### Recommendation:

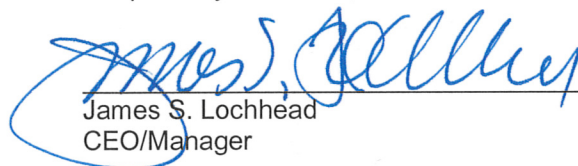
It is recommended that the Board approve contract 17169A (Internal Dollar Contract) with Paymentus for electronic payment processing services for the contract period November 1, 2017 to March 31, 2023 for a total contract amount not to exceed \$5,000,000 based on current volumes.

### Approvals:



Angela Bricmont  
Chief Finance Officer

Respectfully submitted,



James S. Lochhead  
CEO/Manager

*Denver Water aspires to be the best water utility in the nation.*

Integrity :: Vision :: Passion :: Excellence :: Respect

