

**RECORD OF PROCEEDINGS
MINUTES
of the
Board of Water Commissioners**

Denver Water Administration Building
1600 West 12th Avenue
Denver, CO
Board Room, Third Floor

Wednesday, January 9, 2019

Open Session

A duly called Regular Meeting of the Board of Water Commissioners was held Wednesday, January 9, 2019, beginning at 9:00 a.m. in the Board Room, Room 309, 1600 West 12th Avenue, Denver, Colorado. Members of the Board present during the Regular Meeting were:

John R. Lucero, First Vice President
H. Gregory Austin, Vice President
Craig Jones, Vice President
Gary Reiff, Vice President

Board employees and others present during portions of the meeting were:

J. Lochhead, CEO/Manager	P. Freeman, Finance Sr. Analyst
J. Anderson, Chief of Staff	Y. Her, Procurement Manager
A. Bricmont, Chief Financial Officer	M. Horrie, Planner Sr.
J. Brody, General Counsel	A. Ingram, Contract Supervisor
G. Cagle, Chief Human Resources Officer	A. Joseph, Attorney
C. Dermody, Chief Information Officer	J. Lorton, Accounting Manager
B. Good, Chief Administrative Services Officer	C. Mbakogu, Division Sr. Analyst
M. King, Chief External Affairs Officer	G. Norris, Director HR – Organizational Development
R. Mahoney, Chief Engineering Officer	B. Ransom, Recreation Manager
T. Roode, Chief Operations and Maintenance Officer	V. Roberts, Director Business Technology

Denver Water aspires to be the best water utility in the nation.

Integrity :: Vision :: Passion :: Excellence :: Respect



S. Abram, Budget Manager	J. Seagren, Distribution Relations Manager
J. Allen, Planner	
M. Aragon, Director Customer Relations	L. Schulz, Customer Relations Manager
K. Bates, Attorney	J. Spitze, IT Manager
K. Burgess, Director HR – Total Rewards	C. Lane, Platte Canyon Water and Sanitation District
P. Ellsworth, Total Rewards Administrator	

INTRODUCTORY BUSINESS

Commissioner Lucero called the meeting to order at 9:08 a.m. Upon motion regularly made, seconded and unanimously carried, Commissioner Herzmark was found to be absent for good cause and was excused.

Public Comment and Communications

Commissioner Lucero issued an invitation to members of the public to comment to the Board on any matters not included in the Agenda for the meeting. There was no response. He also issued an invitation to Distributors and members of the Citizens Advisory Committee to comment to the Board. There was no response.

ACTION ITEMS

Upon motion regularly made, seconded and unanimously carried by the Commissioners then present, unless otherwise noted, the Board acted upon the following agenda items:

1. ITEM II-A-1: MINUTES OF DECEMBER 5, 2018

Approved the Minutes of the Open Session Meeting of December 5, 2018.

2. ITEM II-A-2: MINUTES OF DECEMBER 12, 2018

Approved the Minutes of the Open Session Meeting of December 12, 2018.

3. ITEM II-A-3: CUSTOMER SATISFACTION SURVEYS – CONTRACT 503498

Approved Contract 503498 with Customer Care Measurement & Consulting for customer surveys for the contract period of January 1, 2019 through December 31, 2021, for a total contract amount not to exceed \$320,000.

4. ITEM II-A-4: INTERGOVERNMENTAL AGREEMENT WITH COLORADO DEPARTMENT OF WATER RESOURCES FOR STREAMFLOW GAUGING AT BIG LAKE DITCH AND FRASER-JIM CREEK DIVERSION – CONTRACT 500507

Approved the Second Amendment to Contract 503815 with the Colorado Division of Water Resources to continue streamflow gauging at Big Lake Ditch and Fraser-Jim Creek diversion. The Amendment extends the contract period through September 30, 2023 and adds \$7,200, for a total amended contract amount not to exceed \$24,000.

5. ITEM II-A-5: COOPERATIVE STREAM GAUGING PROGRAM WITH U.S. GEOLOGICAL SURVEY – CONTRACT 503815

Approved Contract 503815 with the U.S. Geological Survey for operation and maintenance of 33 gauging stations for the contract period of January 1, 2019 through December 31, 2019, for a total contract amount of \$335,721.

6. ITEM II-A-6: INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF CHERRY HILLS VILLAGE – TREE MAINTENANCE ON THE HIGH LINE CANAL – CONTRACT 503052

Approved Contract 503502 with the City of Cherry Hills Village for the purposes of sharing costs associated with the maintenance of trees on the High Line Canal in 2019. The City of Cherry Hills Village will contribute \$10,000 and the Board will contribute \$650,000 toward the project.

7. ITEM II-A-7: INTERGOVERNMENTAL AGREEMENT WITH ARAPAHOE COUNTY – TREE MAINTENANCE ON THE HIGH LINE CANAL – CONTRACT 503503

Approved Contract 503503 with Arapahoe County for the purposes of sharing costs associated with the maintenance of trees on the High Line Canal in 2019.

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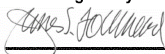
Arapahoe County will contribute \$15,000 and the Board will contribute \$650,000 toward the project.

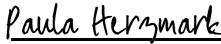
8. ITEM II-A-8: IDENTIFICATION OF DISCRETIONARY EMPLOYEES AND PROPOSED CHANGES TO THE PERSONNEL POLICIES RELATED TO DISCRETIONARY EMPLOYEES

Adopted changes to Sections 1-1(v) and 5-3 of the Personnel Policies and approved reclassification of the Director of Human Resources – Total Rewards and the Director of IT Cybersecurity from classified service to discretionary. Approved reclassification of the Director of Engineering/Projects position from discretionary to classified service, upon retirement of the current incumbent. A copy of the revised Personnel Policies is attached to and incorporated in these Minutes as Exhibit A.

ADJOURNMENT

No further business appearing, the Board voted unanimously to adjourn into an Executive Session at approximately 9:11 a.m.

DocuSigned by:

Secretary

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President