

**RECORD OF PROCEEDINGS  
MINUTES  
of the  
Board of Water Commissioners**

Denver Water Administration Building  
1600 West 12<sup>th</sup> Avenue  
Denver, CO  
Board Room, Third Floor

**Wednesday, January 23, 2019**

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**Open Session**

A duly called Regular Meeting of the Board of Water Commissioners was held Wednesday, January 23, 2019, beginning at 9:00 a.m. in the Board Room, Room 309, 1600 West 12<sup>th</sup> Avenue, Denver, Colorado. Members of the Board present during the Regular Meeting were:

**Paula Herzmark, President**  
**H. Gregory Austin, Vice President**  
**Craig Jones, Vice President**  
**Gary Reiff, Vice President**

Board employees and others present during portions of the meeting were:

J. Lochhead, CEO/Manager	A. Mays, Finance Supervisor
A. Bricmont, Chief Financial Officer	P. McCormick, Project Engineer
J. Brody, General Counsel	S. Miller, Health Services Manager
G. Cagle, Chief Human Resources Officer	B. Peterson, Finance Supervisor
C. Dermody, Chief Information Officer	C. Piper, Government Relations Manager
B. Good, Chief Administrative Services Officer	V. Roberts, Director Business Technology
M. King, Chief External Affairs Officer	J. Spaulding, Business Coordinator
R. Mahoney, Chief Engineering Officer	J. Spitze, IT Manager
T. Roode, Chief Operations and Maintenance Officer	M. Trubee, Public Affairs Manager
T. Blake, IT Business Sr. Analyst	A. Turney, Director Engineering - Property
K. Burgess, Director HR – Total Rewards	J. Adams, Trammell Crow

*Denver Water aspires to be the best water utility in the nation.*

Integrity :: Vision :: Passion :: Excellence :: Respect



C. Burri, Environmental Lead Scientist  
E. Chavez, Executive Assistant  
S. Chesney, Director Public Affairs  
J. Daly, Finance Analyst  
M. Decker, Contract Specialist  
K. Dudas, Public Affairs Manager  
D. Engleman, Total Rewards Sr.  
Administrator  
K. Finch, HR Operations Specialist  
T. Han, IT Business Sr. Analyst  
A. Hill, Attorney  
A. Ingram, Contract Supervisor  
M. Martinez, IT Sr. Application  
Developer

S. Allen, Gallagher  
J. Baile, Citizens Advisory Committee  
N. Cudahy, Green Mountain Water and  
Sanitation District  
L. Ferguson, Trammell Crow  
L. Frank, ADP  
C. Lane, Platte Canyon Water and  
Sanitation District  
W. Mosher, Trammel Crow  
J. Muer, ADP  
T. Neve, ADP  
L. Suer, Jacobs

## INTRODUCTORY BUSINESS

Commissioner Herzmark called the meeting to order at 9:14 a.m. Upon motion regularly made, seconded and unanimously carried, Commissioner Lucero was found to be absent for good cause and was excused.

### Public Comment and Communications

Commissioner Herzmark issued an invitation to members of the public to comment to the Board on any matters not included in the Agenda for the meeting. There was no response.

### Introductions, Awards, and Ceremonies

Mr. Mahoney introduced Mr. Ross, who recently earned a promotion to the position of Director of Engineering – Projects.

Mr. King introduced Ms. Trubee, who recently joined Denver Water’s External Affairs Division.

### Legislative Update

Mr. Piper reported that Denver Water is monitoring HB 19-1050 which would amend an existing law that prohibits homeowners’ associations from mandating turf grass in

communities. Mr. Lochhead noted that there is discussion among legislators regarding the process for funding the state water plan. Mr. Piper also referred the Board to Item V-A-1, a Legislative Update Briefing Paper, a copy of which is attached to and incorporated in these Minutes as Exhibit A.

## ACTION ITEMS

Upon motion regularly made, seconded and unanimously carried by the Commissioners then present, unless otherwise noted, the Board acted upon the following agenda items:

**1. ITEM II-A-1: SECOND AMENDMENT TO RESPONSE AND IMPLEMENTATION OF LEAD AND COPPER RULE (LCR) – CONTRACT 503382**

Approved the Second Amendment to Contract 503382 with Corona Environmental Consulting, LLC for response and implementation of the LCR. The amendment extends the contract period through September 30, 2019 and adds \$461,630 for a total amended contract amount not to exceed \$711,630.

**2. ITEM II-A-2: FIRST AMENDMENT TO STAFFING SERVICES AGREEMENT - CONTRACTS 501062 – 501068**

Pursuant to Section 1.11 of the Bylaws of the Denver Board of Water Commissioners, and at the request of Commissioner Austin, this Board Item was acted upon separately from the remaining Consent Agenda Items. The Board approved the First Amendment to Contract 501062, which holds contract funds for Contract 501063 with Sempera Professional Services, Inc., Contract 501064 with Accounting Principals, Inc., Contract 501065 with Colorado Network Staffing, Contract 501067 with The Doyle Group, LLC and 501068 with Quantix Consulting, all for temporary staffing services. The Amendment extends the contract period through March 31, 2020 and adds \$2,500,000 for a total amended contract amount not to exceed \$8,618,347.

**3. ITEM II-A-3: IBM MAXIMO SOFTWARE LICENSING THROUGH TOTAL RESOURCE MANAGEMENT, INC. – CONTRACT 10265**

Approved Contract 10265 with Total Resource Management, Inc. for IBM Maximo and TRM Rules-Manager licensing, maintenance and support services, for the contract period of March 1, 2019 through February 28, 2024, for a total contract amount not to exceed \$2,208,302.40.

January 23, 2019

**4. ITEM II-A-4: RECOMMENDATION FOR SETTLEMENT: 2640 S. GARFIELD WAY, DENVER, CO 80210**

Approved Contract 503882 for \$302,007.65 in settlement for property damage caused by a main break.

**5. ITEM II-B-2: FIRST AMENDMENT TO CONTRACT WITH ADP FOR HUMAN CAPITAL MANAGEMENT (HCM) SERVICES AND SOFTWARE – CONTRACT 503248**

Approved the First Amendment to Contract 503248 with ADP for HCM services and software. The Amendment extends the contract period through December 31, 2023 and adds \$4,959,720 for a total amended contract amount not to exceed \$6,042,290.

The Board received an ERP Phase 1-HCM presentation describing the timeline for outsourcing HCM processes. A copy of the presentation is attached to and incorporated in these Minutes as Exhibit B.

**6. ITEM II-B-3: ADOPTION OF UPDATED DENVER WATER BRAND DRIVERS**

Approved and adopted recommended changes to Denver Water's brand drivers for alignment with the Strategic Plan. The final language will read:

**BRAND DRIVERS**

- Long heritage running a complex system, providing exceptionally clean, safe, great tasting water, without fail.
- Leadership in a challenging and ever-changing world.
- Passionate, dedicated employees devoted to the people we serve and communities across the state.
- Responsible protectors of the natural environment.

The Board received a Denver Water Branding presentation, a copy of which is attached to and incorporated in these Minutes as Exhibit C.

**7. ITEM II-B-4: INTER-GOVERNMENTAL AGREEMENT WITH THE CITY OF GREENWOOD VILLAGE AND URBAN DRAINAGE AND FLOOD CONTROL DISTRICT (UDFCD) AUTHORIZING STORMWATER INTO THE HIGH LINE CANAL – CONTRACT 503774**

Approved Contract 503774 with the City of Greenwood Village and UDFCD to authorize stormwater outfalls, water quality features and long-term maintenance access into the High Line Canal.

**POLICY MATTERS**

**8. ITEM III-A: OCR UPDATE**

The Board received an OCR Update, a copy of which is attached to and incorporated in these Minutes as Exhibit D. Mr. Ferguson noted that Mortenson has experienced delays due to weather and is presently running five days behind schedule. Mortenson has been asked to provide a plan to get back on schedule. Opening of the parking garage has been delayed until at least the second week of February. Overall construction of the OCR project is 75% complete, and MWBE participation continues to exceed the goals.

**9. ITEM III-B: NORTHWATER TREATMENT PLANT UPDATE**

The Board received a Northwater Treatment Plant Update, a copy of which is attached to and incorporated in these Minutes as Exhibit E. The Board also received a summary of Project Costs and Construction Work Packages, a copy of which is attached to and incorporated in these Minutes as Exhibit F. Mr. McCormick noted that estimated costs for the Site Access Road have increased due to changes in anticipated requirements from the Colorado Department of Transportation (CDOT) and that the costs may continue to change until CDOT issues its Notice to Proceed. Unexpected site conditions, such as cobbles and other underground infrastructure, are likely to necessitate expenditures from owner contingency. Overall, the project design and preliminary site work continue to progress.

**10.ITEM III-C: WATER SUPPLY UPDATE**

The Board received a Water Supply Update, a copy of which is attached to and incorporated in these Minutes as Exhibit G. The Colorado River Collection System snowpack is 119% of normal and the South Platte Collection System snowpack is 120% of normal. The next three months are a critical time period for snowpack accumulation, accounting for half of the seasonal snowpack.

**BRIEFING PAPERS & REPORTS**

**11.ITEM V-A-1: LEGISLATIVE UPDATE**

The Board received a Briefing Paper regarding the Legislative Update, a copy of which is attached to and incorporated in these Minutes as Exhibit A.

**12.ITEM V-A-2: INTEGRATED MARKETING PLAN UPDATE**

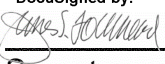
The Board received a Briefing Paper regarding the Integrated Marketing Plan Update, a copy of which is attached to and incorporated in these Minutes as Exhibit H.

**13.ITEM V-A-3: CAFETERIA SERVICES PRE-RFP POLICY QUESTIONS**

The Board received a Briefing Paper regarding Cafeteria Services Pre-RFP Policy Questions, a copy of which is attached to and incorporated in these Minutes as Exhibit I.

**ADJOURNMENT**

No further business appearing, the Board voted unanimously to adjourn into an Executive Session at approximately 10:48 a.m.

DocuSigned by:  
  
Secretary

DocuSigned by:  
  
President