

**RECORD OF PROCEEDINGS
MINUTES
of the
Board of Water Commissioners**

Denver Water Administration Building
1600 West 12th Avenue
Denver, CO
Board Room, First Floor

Wednesday, December 4, 2019

Open Session

A duly called Regular Meeting of the Board of Water Commissioners was held Wednesday, December 4, 2019, beginning at 9:00 a.m. in the Board Room, Room 106, 1600 West 12th Avenue, Denver, Colorado. Members of the Board present during the Regular Meeting were:

Paula Herzmark, President
John R. Lucero, First Vice President
H. Gregory Austin, Vice President
Craig Jones, Vice President
Gary Reiff, Vice President

Board employees and others present during portions of the meeting were:

J.S. Lochhead, CEO/Manager	P. Freeman, Business Operations Manager
J.A. Anderson, Chief of Staff	C. Mbakogu, Division Sr. Analyst
A.C. Bricmont, Chief Financial Officer	K. Petrik, Director Engineering – Construction
J. Brody, General Counsel	K. Riegler, Attorney
B.D. Good, Chief Administrative Officer	R. Stitt, Engineer
D. Gorgemans, Chief Internal Auditor	A. Turney, Directory Engineering
M. King, Chief External Affairs Officer	J. Wittler, Attorney
R. Mahoney, Chief Engineering Officer	C. Lane, Platte Canyon Water and Sanitation District
T.J. Roode, Chief Operations and Maintenance Officer	
S. Adamkovics, Finance Sr. Analyst	

A. Antolovich, Engineering Manager
R. Badger, Planning Manager
K. Bates, Attorney
A. Cavallaro, Paralegal
S. Chesney, Director Public Affairs
M. Decker, Contract Specialist

D. Lopez, Citizens Advisory Committee
R. Newton, Citizens Advisory Committee
J. Pelegrin, North Folk Fire Protection
District
A. Quinn, Citizens Advisory Committee

INTRODUCTORY BUSINESS

Commissioner Herzmark called the meeting to order at 9:07 a.m.

Public Comment and Communications

Commissioner Herzmark issued an invitation to members of the public to comment to the Board on any matters not included in the Agenda for the meeting. There was no public comment.

ADJOURNMENT

The Board voted unanimously to adjourn into its Annual Meeting at approximately 9:08 a.m.

Reconvened Open Session

At approximately 9:12 a.m., on Wednesday, December 4, 2019 in the Board Room, Room 106, 1600 W. 12th Avenue, Denver, Colorado, Commissioner Austin reconvened the Regular Meeting of the Board of Water Commissioners, which had been commenced and adjourned earlier in the day. Members of the Board present were:

H. Gregory Austin, President
Gary Reiff, First Vice President
Paula Herzmark, Vice President
Craig Jones, Vice President
John R. Lucero, Vice President

Board employees and others present during portions of the reconvened meeting were:

J.S. Lochhead, CEO/Manager
J.A. Anderson, Chief of Staff
A.C. Bricmont, Chief Financial Officer
J. Brody, General Counsel
B.D. Good, Chief Administrative Officer
D. Gorgemans, Chief Internal Auditor
M. King, Chief External Affairs Officer
R. Mahoney, Chief Engineering Officer
T.J. Roode, Chief Operations and Maintenance Officer
S. Adamkovics, Finance Sr. Analyst
A. Antolovich, Engineering Manager
R. Badger, Planning Manager
K. Bates, Attorney
A. Cavallaro, Paralegal
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R. Newton, Citizens Advisory Committee
J. Pelegrin, North Folk Fire Protection District
A. Quinn, Citizens Advisory Committee

ACTION ITEMS

Upon motion regularly made, seconded and unanimously carried by the Commissioners then present, unless otherwise noted, the Board acted upon the following agenda items:

1. ITEM II-A-1: MINUTES FROM NOVEMBER 6, 2019 – OPEN SESSION

Approved the Minutes of the Open Session Meeting of November 6, 2019.

2. ITEM II-A-2: MINUTES FROM NOVEMBER 20, 2019 – OPEN SESSION

Approved the Minutes of the Open Session Meeting of November 20, 2019.

3. ITEM II-A-3: AMENDMENT TO THE CITIZENS ADVISORY COMMITTEE BYLAWS

Approved the Amendment to the Citizens Advisory Committee (CAC) Bylaws, which addresses the composition of the West Slope CAC representatives as well as provides clarity and consistency around terminology. A copy of the amendment is attached to and incorporated in these Minutes as Exhibit A.

4. ITEM II-A-4: PUMP STATIONS PORTABLE EMERGENCY GENERATOR SYSTEM PROJECT – CONTRACT 504193

Approved Contract 504193 with Guarantee Electrical Contracting LLC for the Pump Stations Portable Emergency Generator System Project for the contract period from December 4, 2019 to January 29, 2021, for a total contract amount not to exceed \$3,197,712.

5. ITEM II-A-5: GENERAL ENGINEERING SERVICES TASK ORDER FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE HILLCREST RESERVOIR AND PUMP STATION PROJECT TASK ORDER – CONTRACT 504241

Approved the Task Order Contract 504241 with TRC Engineers, Inc., for construction management services for the contract period from December 4, 2019 to December 31, 2021, for a total contract amount not to exceed \$594,240.

POLICY MATTERS

6. ITEM III-A: NATIONAL WESTERN UPDATE

Mr. Roode presented the Board with the National Western update, a copy of which is attached to and incorporated in these Minutes as Exhibit B. He explained that the site development has progressed from a schematic design to a more detailed design phase, during which time discussions with Colorado State University (CSU) and revisions have taken place in order to meet Denver Water's fixed budget. The architectural theme and size of the building have been modified to be more economical and constructible, and Denver Water's lab and facilities have been relocated to one floor for greater efficiency.

Ms. Antolovich provided an update regarding the site design process, including an overview on Denver Water's involvement in site development, providing potable and recycled water, and program initiatives in policy, research, innovation, and education. She reported that Denver Water staff is currently working with the City and County of Denver to review site designs and quantify the demand and associated costs for recycled water. There has been progress on discussions with CSU regarding the program initiatives and utilization of a consultant to advise on programming.

Commissioner Austin commended Mr. Roode for working to secure cost savings to stay within budget.

EXECUTIVE UPDATE

7. ITEM IV-A: CEO UPDATE

Mr. Lochhead reported on Denver Water's application for amendment of the hydropower license as it relates to the Gross Reservoir expansion project. He indicated that there are different agencies involved in the permitting process and Denver Water is awaiting final federal government approval from the Federal Energy Regulatory Commission (FERC).

Mr. Lochhead explained that while the hydropower license is pending, Denver Water has filed with the U.S. Fish and Wildlife Services for re-initiation of the consultation under Section 7 of the Endangered Species Act (ESA), to mitigate any impacts and protect resources. FERC wants to join in that process, which is beneficial to any enhanced mitigation Denver Water will provide.

Ms. Brody noted that Denver Water has had extensive discussions with the U.S. Fish and Wildlife Services and the U.S. Army Corps of Engineers about the re-initiation package, and expects to have all necessary information to the agencies before the upcoming holiday to keep the process moving forward.

8. ITEM IV-B: CFO UPDATE

The Board received a copy of the Denver Water Financial Report dated October 31, 2019, which is attached to and incorporated in these Minutes as Exhibit C. Ms. Bricmont noted that there are no material differences from the Third Quarter Report, which was previously presented to the Board.

9. ITEM IV-C: OPERATIONS REPORT

Ms. Anderson commented that Ms. Chesney is available to answer any questions on the briefing paper for the 2020 work plan for Government Relations, Community Outreach, and Distributor Relations.

In response to a question from Commissioner Austin regarding staffing, Ms. Chesney explained that Denver Water has created a full-time position to focus on communications, outreach, and education for the lead reduction program. This FTE was moved from Operations and Maintenance to External Affairs.

December 4, 2019

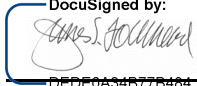
BRIEFING PAPERS & REPORTS


10.ITEM V-A-1: 2020 WORK PLANS GOVERNMENT & COMMUNITY RELATIONS (PUBLIC AFFAIRS)

The Board received a Briefing Paper for the 2020 work plan for Government Relations, Community Outreach, and Distributor Relations, a copy of which is incorporated and attached to these Minutes as Exhibit D.

ADJOURNMENT

No further business appearing, the Board voted unanimously to adjourn into an Executive Session at approximately 9:32 a.m.

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Secretary

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President