

**RECORD OF PROCEEDINGS
MINUTES
of the
Board of Water Commissioners**

Video Conference: <http://zoom.us/join>, Meeting ID: 979 6576 8833, Password: 668992
or Dial-in: (669) 900-6833, Meeting ID: 979 6576 8833

Wednesday, June 10, 2020

Open Session

A duly called Regular Meeting of the Board of Water Commissioners was held Wednesday, June 10, 2020, beginning at 9:55 a.m., following the meeting of the Board of Water Commissioners, serving in their capacity as Trustees of the Employees' Retirement Plan Trust Fund and Plan Sponsor of the Employees' Retirement Plan, and as Plan Sponsor of the Supplemental Retirement Savings Plan of the Board of Water Commissioners of the City and County of Denver and the Denver Water 457 Deferred Compensation Plan. Both meetings were accessible via Zoom Video Conference: <http://zoom.us/join>, Meeting ID: 979 6576 8833, Password: 668992 or via Dial-in: (669) 900-6833, Meeting ID: 979 6576 8833. Members of the Board present during the Regular Meeting were:

H. Gregory Austin, President
Gary M. Reiff, First Vice President
Paula Herzmark, Vice President
Craig Jones, Vice President
John R. Lucero, Vice President

Board employees and others present during portions of the meeting were:

J.S. Lochhead, CEO/Manager	J. Lorton, Director Accounting
J.A. Anderson, Chief of Staff	C. Mbakogu, Division Sr. Analyst
A.C. Bricmont, Chief Financial Officer	A. Menefee, Community Relations Sr. Specialist
J. Brody, General Counsel	L. Morales, Community Relations Sr. Specialist
B.D. Good, Chief Administrative Officer	K. Oligney, Director IT Infrastructure
D. Gorgemans, Chief Internal Auditor	C. Piper, Government Relations Manager
M. King, Chief External Affairs Officer	B. Ransom, Recreation Manager
T.J. Roode, Chief Operations and Maintenance Officer	
J. Ross, <i>Acting</i> Chief Engineering Officer	

S. Adamkovics, Finance Sr. Analyst
D. Arnold, Attorney
A. Aslamy, Finance Sr. Analyst
R. Badger, Planning Manager
K. Bates, Attorney
J. Bogner, Finance Sr. Analyst
K. Burgess, Director-Human Resources
A. Cavallaro, Paralegal
S. Chesney, Director Public Affairs
J. Christensen, Contract Specialist
D. Cogan, Health Services Manager
F. Davis, Rates Manager
N. DiMascio, Attorney
C. Fransen, Contract Specialist
P. Freeman, Business Operations
Manager
V. Long, Intern-Legal
D. Lopez, IT Support Specialist

B. Raso, Contract Specialist
A. Rettig, Finance Supervisor
G. Rygh, Director Water Distribution
D. Shable, Engineer Sr.
U. Sharma, Treasurer
L. Southard, Administrative Sr. Assistant
G. Thompson, Engineer
A. Woodrow, Community Relations Sr.
Specialist
A. Browning, Callan
K. Kimball, CliftonLarsonAllen, LLP
T. Rawal, CliftonLarsonAllen, LLP
T. Rey, CliftonLarsonAllen, LLP
P. Wood, Gabriel, Roeder, Smith &
Company
D. Woolfrey, Gabriel, Roeder, Smith &
Company

INTRODUCTORY BUSINESS

Commissioner Austin called the meeting to order at 9:55 a.m.

Public Comment and Communications

Commissioner Austin issued an invitation to members of the public to comment to the Board on any matters not included in the Agenda for the meeting. There was no public comment.

Legislative Update

Mr. Piper reported that over 80 bills have been introduced since the legislative session resumed on May 18th. He provided an overview of three bills of interest to Denver Water, including SB20-216, which concerns workers' compensation for essential workers related to COVID-19 and SB20-205 that deals with paid sick leave for workers. The Speaker of the House has proposed adjourning the legislative session by this Friday, June 12th.

ACTION ITEMS

Upon motion regularly made, seconded and unanimously carried by the Commissioners then present, the Board amended the agenda to add Item III.A.7 and accept revisions to Item III.A.2, and acted upon the following agenda items:

1. ITEM III-A-1: MINUTES FROM MAY 13, 2020

Approved the Minutes from the May 13, 2020 Board Meeting.

2. ITEM III-A-2: MINUTES FROM MAY 27, 2020

Approved the Minutes from the May 27, 2020 Board Meeting, as amended.

3. ITEM III-A-3: CONDUIT NO. 94 PIPE AND VALVE REPLACEMENT – CONTRACT 504230

Approved Contract 504230 with BT Construction, Inc. for the Conduit No. 94 Pipe and Valve Replacement for the contract period from June 10, 2020 to March 19, 2021, for a total contract amount not to exceed \$4,395,979.

4. ITEM III-A-4: 2020 MAIN REPLACEMENTS – CONTRACT 504422

Approved Contract 504422 (funds only), Contract 504496 to T. Lowell Construction, Inc., and Contract 504497 to Iron Woman Construction and Environmental Services LLC for the contract period from June 10, 2020 to June 25, 2021, for a total cost not to exceed \$2,900,000.

Approved delegation of authority to the CEO/Manager to issue work packages up to \$2,900,000 to contractors T. Lowell Construction, Inc. and Iron Woman Construction and Environmental Services LLC to reach the target of 7,805-feet of main replacements.

5. ITEM III-A-5: ACCELERATED LEAD SERVICE LINE REPLACEMENT ON-CALL CONTRACTS FOR LEAD REDUCTION PROGRAM – CONTRACTS 504428 AND 504429

Approved Contract 504428 with Apex Plumbing and Contract 504429 with Iron Woman Construction to provide flexibility in meeting the annual LRP replacement goal of 4,477 LSL replacements (7%) during the first year.

Approved delegation of authority to CEO to award subsequent task orders to Apex Plumbing and Iron Woman Construction throughout 2020, up to the number of task orders necessary to replace 4,477 LSLs, not to exceed \$46,000,000.

6. ITEM III-A-6: SECOND AMENDMENT TO CONTRACT WITH ROOT TREE SERVICE – CONTRACT 503384

Approved the Second Amended to Contract 503384 with Root Tree Service for tree work on Denver Water properties for an additional \$300,000, for a total amended contract amount not to exceed \$1,050,000.

7. ITEM III-A-7: INTER-GOVERNMENTAL AGREEMENT WITH JEFFERSON COUNTY – CONTRACT 504507

Approved Contract 504507 with Jefferson County for nine days of extra-duty patrols from June 10, 2020 to July 3, 2020 in the amount of \$3,934.

Authorized CEO/Manager to enter into subsequent agreement(s) with Jefferson County on the same terms to provide up to an additional nine days of patrol services through July 31, 2020, not to exceed \$3,934.

8. ITEM III-B-1: 2019 COMPREHENSIVE ANNUAL FINANCIAL REPORT

Ms. Bricmont provided the Board with the 2019 Comprehensive Annual Financial Report, a copy of which is attached to and incorporated in these Minutes as Exhibit A.

The Board accepted and approved the 2019 CAFR for Denver Water.

EXECUTIVE UPDATE

9. ITEM V-A: CEO REPORT

Mr. Lochhead reported that with the hot weather and dry conditions, overall water use is up 1% over the forecast. The shift in water demand continues with residential use remaining high and commercial water use remaining lower than expected. Denver Water crews have been working with Mayor Hancock to resume normal maintenance activities given the lifting of the stay-at-home order. Crews have been working with the City and County of Denver, homeowners, and businesses to conduct outage work at night with noise ordinance mitigation.

Denver Water anticipates resuming more normal operations in performing in-street work.

Mr. Lochhead commented on the proposed Inter-Governmental Agreement (IGA) with Jefferson County, noting that the IGA will allow dedicated patrols to assist in providing a safe re-opening of Waterton Canyon in mid-June, and protect the community, visitors, employees, and critical infrastructure from the challenges of overcrowding.

10.ITEM V-B: CFO REPORT

Ms. Bricmont reported that updated financials for May will be provided at the June 24, 2020 Board meeting.

ADJOURNMENT

No further business appearing, the Board voted unanimously to adjourn into an Executive Session at approximately 10:08 a.m.

DocuSigned by:
Jim Lochhead
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Secretary

DocuSigned by:
Steph Bricmont
4426CA000005454...
President