

**RECORD OF PROCEEDINGS  
MINUTES  
of the  
Board of Water Commissioners**

Video Conference: <http://zoom.us/join>, Meeting ID: 976 4746 5868, Password: 072077  
or Dial-in: (669) 900-6833, Meeting ID: 976 4746 5868

**Wednesday, September 9, 2020**

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**Open Session**

A duly called Regular Meeting of the Board of Water Commissioners was held Wednesday, September 9, 2020, beginning at 9:00 a.m. via Video Conference: <http://zoom.us/join>, Meeting ID: 976 4746 5868, Password: 072077 or via Dial-in: (669) 900-6833, Meeting ID: 976 4746 5868. Members of the Board present during the Regular Meeting were:

**H. Gregory Austin, President  
Gary M. Reiff, First Vice President  
Paula Herzmark, Vice President  
John R. Lucero, Vice President**

Board employees and others present during portions of the meeting were:

J.S. Lochhead, CEO/Manager	P. Freeman, Business Operations Manager
J.A. Anderson, Chief of Staff	M. Garfield, Customer Relations Manager
A.C. Bricmont, Chief Financial Officer	Y. Her, Procurement Manager
J. Brody, General Counsel	A. Ingram, Contract Supervisor
B.D. Good, Chief Administrative Officer	A. Joseph, Attorney
M. King, Chief External Affairs Officer	J. Kearns, Contract Specialist
R. Mahoney, Chief Engineering Officer	J. Lorton, Director Accounting
T.J. Roode, Chief Operations and Maintenance Officer	A. Menefee, Community Relations Sr. Specialist
M. Aragon, Director Customer Relations	K. Oligney, Director IT Infrastructure
D. Arnold, Attorney	N. Poncelet, Director Water Quality- Treatment
R. Badger, Planning Manager	B. Raso, Contract Specialist
A. Cavallaro, Paralegal	
S. Chesney, Director Public Affairs	
J. Christensen, Contract Specialist	

K. Dudas, Public Affairs Manager  
C. Fikan, Finance Associate Analyst  
C. Fransen, Contract Specialist

L. Southard, Administrative Sr. Assistant  
P. Williams, Executive Assistant  
C. Lane, Platte Canyon Water and  
Sanitation District

## INTRODUCTORY BUSINESS

Commissioner Austin called the meeting to order at 9:02 a.m.

### Public Comment and Communications

Commissioner Austin issued an invitation to members of the public to comment to the Board on any matters not included in the Agenda for the meeting. There was no public comment.

## ACTION ITEMS

Upon motion regularly made, seconded and unanimously carried by the Commissioners then present, unless otherwise noted, the Board acted upon the following agenda items:

**1. ITEM II-A-1: MINUTES FROM AUGUST 12, 2020**

Approved the Minutes from the August 12, 2020 Board Meeting.

**2. ITEM II-A-2: MINUTES FROM AUGUST 26, 2020**

Approved the Minutes from the August 26, 2020 Board Meeting.

**3. ITEM II-A-3: EXTERNAL FINANCIAL AUDIT SERVICES – CONTRACT 504138**

Approved the Finance Auditing Services Contract 504138 with CliftonLarsonAllen dba CLA for financial auditing services for the contract period from September 9, 2020 to September 30, 2025, for a total contract amount not to exceed \$657,643.

In response to questions from the Board, Ms. Bricmont explained that interviews were held with the top three proposers and after a thorough review, it was determined that in addition to CLA's experience and expertise with both local governments and water utilities, CLA offers the best services at the best price. Consistent with the Government Finance Officers Association's best practices, CLA will provide a new audit team for a fresh perspective.

September 9, 2020

**4. ITEM II-A-4: TRANSITION PLAN AGREEMENT WITH THE CONSOLIDATED MUTUAL WATER COMPANY – AGREEMENT 504585**

Approved the Transition Plan Agreement, Contract No. 504585, with The Consolidated Mutual Water Company.

**5. ITEM II-A-5: CUSTOMER BILL PRINTING, FULFILLMENT, AND DELIVERY – CONTRACT 504516**

Approved Contract 504516 with OneSource for bill printing, fulfillment, and delivery for monthly bills, inserts, and transactional letters for the contract period from October 1, 2020 to September 30, 2025, for a total contract amount not to exceed \$6,842,180.

**6. ITEM II-A-6: PRINTING AND MAILING SERVICES – CONTRACT 504531**

Approved Contract 504531 with OneTouchPoint for printing and mailing services for the contract period from October 1, 2020 to September 30, 2023, for a total contract amount not to exceed \$825,000.

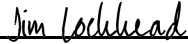
**EXECUTIVE UPDATE**

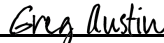
**7. ITEM IV-A: CEO REPORT**

Mr. Lochhead reported on an ongoing Colorado River issue regarding Utah's proposed Lake Powell pipeline project, which involves 86,000 acre-feet of potential water depletion a year from Lake Powell. The Colorado River Basin states have been working with Utah in an attempt to address significant legal and operational concerns raised by Utah's proposal and that affect the Colorado River Compact. Mr. Lochhead explained that Utah has been resistant to addressing these concerns, so the basin states have submitted joint comments to the U.S. Bureau of Reclamation, raising these issues and requesting that a final Environmental Impact Statement (EIS) and record of decision not be issued until the basin states have reached a consensus on the issues implicated by this project. The Colorado Water Conservation Board (CWCB) also submitted a letter expressing a number of operational concerns. Denver Water continues to be engaged with the State of Colorado and other Colorado water users on this issue.

## ADJOURNMENT

No further business appearing, the Board voted unanimously to adjourn into an Executive Session at approximately 9:11 a.m.

DocuSigned by:  
  
Secretary

DocuSigned by:  
  
President