

**RECORD OF PROCEEDINGS  
MINUTES  
of the  
Board of Water Commissioners**

Denver Water Administration Building  
1600 West 12<sup>th</sup> Avenue  
Denver, CO  
Board Room, Third Floor

**Wednesday, May 24, 2017**

---

**Open Session**

A duly called Regular Meeting of the Board of Water Commissioners was held Wednesday, May 24, 2017, beginning at 9:00 a.m. in the Board Room, Room 309, 1600 West 12<sup>th</sup> Avenue, Denver, Colorado. Members of the Board present during the Regular Meeting were:

**Paula Herzmark, President**  
**John R. Lucero, First Vice President**  
**Thomas A. Gougeon, Vice President**  
**Penfield W. Tate, III, Vice President**

Board employees and others present during portions of the meeting were:

J.A. Anderson, Chief of Staff	M. Garfield, Customer Relations Manager
A.C. Bricmont, Chief Financial Officer	D. Hamm, Division Analyst
P. Daukas, <i>Acting</i> Chief Planning Officer	D. Hughes, Engineer
C.R. Dermody, Chief Information Officer	A. Jaramillo, Intern
B.D. Good, Chief Administrative Services Officer	B. McKenna, Planning Supervisor
J.S. Lochhead, CEO/Manager	T. Popacondria, Attorney
R.J. Mahoney, Chief Engineering Officer	J. Ross, Engineer Sr.
E. Martinez, <i>Acting</i> Chief Human Resources Officer	J. Seagren, Distribution Relations Manager
Trina McGuire-Collier, <i>Acting</i> Chief Public Affairs Officer	U. Sharma, Treasurer
T.J. Roode, Chief Operations and Maintenance Officer	S. Snyder, Communication Sr. Specialist
P.L. Wells, General Counsel	R. Stitt, Planner Lead
S. Abram, Budget Manager	A. Turney, Director Engineering - Property
	K. Urie, Environmental Scientist Supervisor
	D. Winter, Director Organizational Improvement
	J. Adams, Trammel Crow

***Denver Water aspires to be the best water utility in the nation.***

Integrity :: Vision :: Passion :: Excellence :: Respect



K. Bates, Attorney	C. Ekalius, Coalition Upper S. Platte River
P. Coleman Chief Internal Auditor	G. Haberr, Grant Thornton
A. Chotiner, Business Operations Manager	D. Kuntz, Mortenson
F. Davis, Rates Manager	E. Rojhani Grant Thornton
J. Freidhof, IT Support Sr. Specialist	R. Schein, Grant Thornton
	M. Sullivan, Trammel Crow

## INTRODUCTORY BUSINESS

Commissioner Herzmark called the meeting to order at 9:17 a.m.

Upon motion regularly made, seconded and unanimously carried, Commissioners Austin and Tate were found to be absent for substantial cause and were excused.

### Public Comment and Communications

Commissioner Herzmark issued an invitation to members of the public to comment to the Board on any matters not included in the Agenda for the meeting. There was no response.

## POLICY MATTERS

### 1. ITEM III-A-1: OCR UPDATE

Ms. Adams presented the Board with a monthly update of the OCR project, a copy of which is attached to and incorporated in these Minutes as Exhibit A. She noted that the Certificate of Occupancy for the Meter Shop and Warehouse should be granted in June, and that the Certificate of Occupancy for the Fleet Services and Trade Shops should be granted in July. The Administration Building and Garage GMP design documents have been priced and development of a GMP is underway. The overall budget reforecast is trending approximately \$900,000 under budget. MWBE participation is above goal at 19.65%. In response to a question from Commissioner Gougeon, Ms. Adams said that the team will aim to achieve LEED Silver status for two of the first four buildings, and LEED gold status for the other two.

At 9:25 a.m. Commissioner Tate entered the meeting.

## ACTION ITEMS

Upon motion regularly made, seconded and unanimously carried by the Commissioners then present, unless otherwise noted, the Board acted upon the following agenda items:

**2. ITEM II-A-1: CONTRACT 16041A FIRST AMENDMENT WITH ENVIRO VAC, INC FOR VACUUM TRUCK SERVICES**

Approved the First Amendment to Contract 16041A with Enviro-Vac, Inc. The Amendment extends the contract period through July 31, 2019 and adds \$75,000, for an amended contract amount not to exceed \$150,000.

**3. ITEM II-A-2: CONTRACT 17024A FOR TIRES, TIRE REPAIRS AND ALIGNMENTS**

Approved Contract 17024A with A&E Tire, Inc. for tires, tire repair, and alignments for the contract period of June 1, 2017 through May 31, 2020, for a total contract amount not to exceed \$400,000.

**4. ITEM II-A-3: CONTRACT 17151A HORSE CREEK STREAM RESTORATION PROJECT**

Approved Contract 17151A with the Coalition for Upper South Platte (CUSP) for the Horse Creek Restoration Project, for the contract period of May 24, 2017 through December 31, 2019, and for a total contract amount not to exceed \$200,000.

**5. ITEM II-A-4: CONTRACT 16981A 2017 ROOF REPLACEMENTS**

Approved Contract 16981A with Central States Roofing & Insulating Co., Inc. for 2017 Roof Replacements for the contract period of May 24, 2017 through October 13, 2017, for a total contract amount not to exceed \$229,113.

**6. ITEM II-A-5: CONTRACT 17023A GROSS DAM AND STRONTIA SPRINGS DAM FOUNDATION DRAIN CLEANING**

Approved Contract 17023A with Beartooth Water Jetting and Video Inspection, LLC for high-pressure water jetting, and video inspection of the foundation drains at Gross Dam and Strontia Springs Dam for the contract period of May 24, 2017 through November 30, 2017, for a total contract amount not to exceed \$320,120.

**7. ITEM II-A-6: CONTRACT 17125A VAULTS MODIFICATIONS 2017/2018  
HIGHLANDS VAULTS PROCUREMENT OF SLEEVE VALVES**

Approved Contract 17125A with Bailey Valve, Inc. for the procurement of four sleeve valves for the contract period of May 24, 2017 through February 9, 2018, for a total contract amount not to exceed \$555,450.

**8. ITEM II-A-7: RESOLUTION AUTHORIZING ACQUISITION OF CERTAIN  
PROPERTY INTERESTS VIA EMINENT DOMAIN FOR THE LUPTON LAKES  
PROJECT**

Approved the Resolution Authorizing Acquisition of Certain Property Interests via Eminent Domain for the Lupton Lakes Project. A copy of the Resolution is attached to and incorporated into these Minutes as Exhibit B.

**9. ITEM II-A-8: CONTRACT 16791A PROPERTY AND CASUALTY  
INSURANCE POLICY RENEWALS/PURCHASES**

Approved the renewal of the insurance policies for property and equipment, utility excess liability and crime. Approved Contract 16791A with Travelers Insurance Company for fiduciary insurance for the contract period of January 1, 2017 through December 31, 2019, for a total contract amount not to exceed \$3,000,000.

**EXECUTIVE UPDATE**

**10. ITEM IV-A: CEO UPDATE**

Mr. Lochhead reported that he recently toured the WISE project, and that water is expected to be delivered in July. He congratulated Denver Water, Aurora, and the South Metro Water Supply Authority for their work.

**11. ITEM IV-B: CFO UPDATE**

The Board received the Monthly Financial Report dated 4/30/2017, as set forth in Agenda Item IV-B, which is attached and incorporated in these Minutes as Exhibit C. Ms. Bricmont noted that system development charges have come in approximately \$4 million higher than expected.

Commissioners Tate and Herzmark congratulated Ms. Sharma and her team for the recent successful bond sale.

**12. ITEM IV-C: OPERATIONS UPDATE**

Mr. Roode reported that water began running in the High Line Canal last week, and that his staff is working to measure seepage.

**BRIEFING PAPERS & REPORTS**

**13. ITEM V-A-1: LEGISLATIVE UPDATE**

The Board received a Legislative Update Briefing Paper, a copy of which is attached to and incorporated in these Minutes as Exhibit D.

**14. ITEM V-B-2: BRIEFING PAPER REGARDING 1940 AGREEMENT**

The Board received a Briefing Paper regarding the 1940 Agreement, a copy of which is attached to and incorporated in these Minutes as Exhibit E.

**ADJOURNMENT**

No further business appearing, the Board voted unanimously to adjourn into a Trustee Meeting at approximately 9:30 a.m.

**TRUSTEE MEETING**


The Board of Water Commissioners, serving in their capacity as Trustees of the Employees' Retirement Plan Trust Fund and as Sponsor of the Supplemental Retirement Savings Plan of the Board of Water Commissioners of the City and County of Denver, met on Wednesday, May 24, 2017, commencing 9:30 a.m., in the Board Room, Room 309, 1600 West 12th Avenue, Denver, Colorado. The Minutes of the Trustee Meeting are maintained separately. The Trustee Meeting concluded at 9:33 a.m., at which time the Board voted unanimously to adjourn into Executive Session.

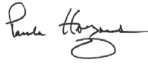
**EXECUTIVE SESSION**

On Wednesday, May 24, 2017, commencing approximately at 9:33 a.m. in the Board Room, Room 309, 1600 West 12th Avenue, Denver, Colorado, the Board of Water Commissioners met in Executive Session. The following matter, which is authorized by C.R.S. § 24-6-402 or D.R.M.C. § 2-34, was discussed during the Executive Session:

1. Personnel Matters § 24-6-402(4)(f)(I)

There being nothing further for the Board to consider, the Executive Session concluded at approximately 11:45 a.m.

DocuSigned by:  
  
DEDE6A34B77B404...  
Secretary

DocuSigned by:  
  
2DD32795694843F...  
President